

## VITA Audio and Data Conferencing

The Virginia Information Technologies Agency (VITA) now is offering an enhanced, interactive audio and data conferencing service. This service provides more reliable, flexible and easy-to-use functions. It supports voice and data conferencing that can include slides, Web tours, application sharing and other features.

## What is VITA audio and data conferencing?

**Reservationless conferencing:** On-demand conferencing allows users to initiate a conference 24 hours a day, seven days a week without the need to make a reservation. Holding an audio and data conference is as simple as the user dialing his or her personal number and entering a conference code.

**Operator-assisted conferencing:** Feature-rich conferencing service that makes it easy to customize conferences. Expert operators manage details so users can concentrate on conferencing and delivering messages.

**Event services:** The customization of a large-scale event call with the convenience of automated conferencing. Participants join the conference call by entering a pass code, eliminating the need for an operator to connect them.

**Data conferencing:** The service lets users host virtually any business meeting via the Internet. It's easy, interactive and highly effective. With Web access, the meeting center transforms the user's computer into a powerful online meeting forum that integrates the Web and a conference call allowing the host to communicate and share documents, presentations and applications with anyone, anywhere.

## How much does the new service cost?

You determine the level of service authorized for conferencing users at your organization. Of course, price is one factor to consider. Below is the cost for the service. You will only be billed for services used.

Service	Cost
Reservationless	4.7 cents per minute, per participant. Example: One host and three remote
audio	participants (each with their own connection) hold a reservationless call. The
conferencing	charge is 4.7 cents times four participants = 19 cents per minute. (Reservationless
	audio conferencing is the service that likely will be used most often).
Operator-assisted	18.7 cents per minute, per participant.* Example: One host and three remote
audio	participants (each with their own connection) hold an operator-assisted call. The
conferencing	charge is 18.7 cents per minute times four participants = 75 cents per minute.
Event services	27.8 cents per minute, per participant.* Example: One host and three remote
audio	participants (each with their own connection) hold an event services call. The
conferencing	charge is 27.8 cents per minute times four participants = \$1.12 per minute.
VITA data	20.2 cents per minute, per participant. Example: One host and three participants
conferencing	hold a data conference. The charge is 20.2 cents per minute times four
	participants = 81 cents per minute.

<sup>\*</sup> No-show charges apply when a conference of more than 500 is scheduled, and no shows exceed a 10 percent buffer. The no-show fee applies to no shows beyond the 10 percent (no charges for the first 10 percent of no shows). To avoid no-how fees, please schedule conferences for more than 500 only when you are confident of attendance figures.

## Where can I find more information and order services?

Visit <a href="http://vita.virginia.gov/services/default.aspx?id=5568">http://vita.virginia.gov/services/default.aspx?id=5568</a>. Your organization's telecommunications coordinator must submit orders. If you have questions or are not ready to identify your account owners, please contact your VITA Customer Account Manager or send questions to <a href="mailto:guestions@vita.virginia.gov">guestions@vita.virginia.gov</a>.



