

**Agency IT Strategic Plan** (Form) / **405 VRC FY14-16 ITSP** (Item) / **Today**

(Data as of: Feb 7, 2015)

Form Report, printed by: Truman, Cheryl, **Feb 7, 2015**

**IT SUMMARY**

<b>General Information</b>		
<b>Item Name:</b>	405 VRC FY14-16 ITSP	<i>Choose the CTP-prepared Agency ITSP item for the appropriate biennium</i>
<b>Home Portfolio:</b>	405 VRC IT Strategic Plans	<i>Choose your Agency Portfolio for ITSP</i>
<b>ITSP Biennium:</b>	FY14-16	
<b>Proponent Secretary:</b>	193 Secretary of Agriculture & Forestry	
<b>Proponent Agency:</b>	405 Virginia Racing Commission	
<b>Submitted by:</b>	Administrator, System	
<b>Agency has BRTs or Investments:</b>		
<b>Has CETR been updated?</b>	Yes	
<b>Date Submitted:</b>		
<b>For additional CETR information, secure link address or CETR access request go to the following VITA website:</b>		
<b><a href="http://www.vita.virginia.gov/oversight/default.aspx?id=349">http://www.vita.virginia.gov/oversight/default.aspx?id=349</a></b>		

**About the IT Summary**

**The purpose of the agency IT Strategic Plan is to establish an agency-wide vision and priorities for agency investments in IT and IT operations so that they promote the achievement of agency's mission and business outcomes. The IT Plan Summary describes how agency IT strategies, goals, and objectives align with the mission, vision, values, and daily operations identified in the Agency Strategic Plan. This IT Plan Summary identifies the implications outlined in the Agency Strategic Plan and integrates them into implementable objectives and directives.**

**Current Operational IT Investments**

*In this section, describe the high-level strategy the agency will use to manage existing operational IT investments over the next year to 6 years. This section should align with identified Business Requirements for Existing Technology (BReTs). At minimum, please address the following questions in your description of your agency's strategy for managing existing operational IT investments:*

- *Are there existing IT investments that will require additional funding over the next year to 6 years, such as license renewals, re-competition of current IT contracts, or system enhancements required by the Agency Strategic Plan?*
- *If there are systems that will no longer support the agency's business needs, either through poor performance or excessive cost, how does IT leadership in the agency plan to address the issues?*
- *If the agency does not have the staff or funding to meet increasing demand for IT services, how will IT leadership fulfill the requests?*

The Virginia Racing Commission utilizes a turn-key web-based service solution supported by the Association of Racing Commissioners International (ARCI) which the Virginia Racing Commission is currently a member. As a member, it gives the Racing Commission access to the ARCI database (data sharing) containing vital information on racing participants in each state that regulates horse racing with pari-mutuel wagering. Information such as past violations, rulings, suspensions, etc. is vital in determining whether or not to license an individual by verifying the information provided to us on their license application. The system allows commission staff as well as other racing commissioners to obtain administrator rights as well as grant license holders access to view their license status. The system also works for printing photo identification badges for racing participants. VRC uses the live scan system for fingerprinting used in completing criminal background checks.

**Factors Impacting the Current IT**

*In this section, the agency will describe the changes in their business environment that will require or mandate changes to the agency's current IT investments. These are requirements and mandates from external sources, such as other agencies or business partners, the agency's customer base, product and service providers, or new federal or state legislation or regulations. Each requirement or mandate from an external source must have a corresponding Business Requirement for New Technology (BRnT) or Business Requirement for Existing Technology (BReT) entered into the CTP. The agency must identify the business value of the change, any important deadlines that must be met, and the consequences if the deadlines are not met. In your discussion, be sure to note whether the proposed enhancements are funded or not.*

*If the agency's existing current IT investments will not need enhancement due to requirements or mandates from external sources in the foreseeable future, the agency should enter the following text rather than leave the Factors Impacting the Current IT section blank.*

*• For each mandated change, summarize your agency's response from your Agency Strategic Plan, and is it the opinion of agency IT leadership that the IT portion of the response is adequately funded?*

*• Do the mandated changes effect IT in other Commonwealth agencies, or in other states? If so, how?*

## **Proposed IT Solutions**

*In this section, describe the high-level strategy the agency will use to initiate new IT investments over the next year to 6 years in support of the agency strategic objectives documented in your Agency Strategic Plan. The agency does not need to consider specific technologies at this time, however, the strategy should identify how the IT implementation will provide business value to the organization. This section should align with identified Business Requirements for New Technology (BRnTs). At minimum, please address the following questions in your description of your agency's strategy for initiating new IT investments:*

*• What are the most important solutions, based on the priority assigned to the requirements by the business sponsors in your agency, and what is the approach to achieving these priority solutions?*

*• If any new IT initiatives will be started in the upcoming budget biennium, is it the opinion of agency IT leadership that it is adequately funded?*

*• Does the agency's current IT staff have the appropriate skill set needed to support future agency technologies? If not, what skill sets need to be acquired?*

*• If the agency will be engaged in multiple new IT initiatives, how will agency IT staff and agency subject matter experts be used across the initiatives?*

The new ARCI application is a non-major IT investment and has reduced costs to the VRC in the 2014-2016 biennium.

The Virginia Racing Commission continues support for maintenance on ARCI database, Cross Match Live Scan and its public website.

# Report Title: Strategic Plan

Agency: Virginia Racing Commission

Date: 2/7/2015

## Current IT Services

### Costs Year 1

### Costs Year 2

Category	GF	NGF	GF	NGF
Projected Service Fees	\$0	\$59,007	\$0	\$60,482
VITA Infrastructure Changes	\$0	\$0	\$0	\$0
Estimated VITA Infrastructure	\$0	\$59,007	\$0	\$60,482
Specialized Infrastructure	\$0	\$364	\$0	\$364
Agency IT Staff	\$0	\$22,606	\$0	\$22,606
Non-agency IT Staff	\$0	\$0	\$0	\$0
Cloud Computing Service	\$0	\$8,813	\$0	\$8,813
Other Application Costs	\$0	\$11,000	\$0	\$11,000
<b>Total</b>	<b>\$0</b>	<b>\$101,790</b>	<b>\$0</b>	<b>\$103,265</b>

## Proposed IT Investments

### Costs Year 1

### Costs Year 2

Category	GF	NGF	GF	NGF
Major IT Projects	\$0	\$0	\$0	\$0
Non-Major IT Projects	\$0	\$0	\$0	\$0
Agency-Level IT Projects	\$0	\$0	\$0	\$0
Major Stand Alone IT Procurements	\$0	\$0	\$0	\$0
Non-Major Stand Alone IT Procurements	\$0	\$0	\$0	\$0
Agency-Level Stand Alone IT Procurements	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Projected Total IT Budget

### Costs Year 1

### Costs Year 2

Category	GF	NGF	GF	NGF	Total Costs
Current IT Services	\$0	\$101,790	\$0	\$103,265	\$205,055
Proposed IT Investments	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$101,790</b>	<b>\$0</b>	<b>\$103,265</b>	<b>\$205,055</b>

# Report Title: Business Requirements For Technology

Agency: Virginia Racing Commission (VRC)

Date: 2/7/2015

<b>BReT ARCI Maintenance</b>	
<b>BRT Type:</b>	
<b>Date Submitted:</b>	
<b>FunctionalArea:</b>	
<b>Mandate:</b>	No
<b>Mission Critical:</b>	Yes
<b>Technology Trends:</b>	
<b>Description:</b>	
Renewal fee for ARCI.	

<b>BReT Cross Match Live Scan Maintenance</b>	
<b>BRT Type:</b>	
<b>Date Submitted:</b>	
<b>FunctionalArea:</b>	
<b>Mandate:</b>	No
<b>Mission Critical:</b>	Yes
<b>Technology Trends:</b>	
<b>Description:</b>	
Processing of applicant fingerprints.	

<b>BReT Website Maintenance</b>	
<b>BRT Type:</b>	
<b>Date Submitted:</b>	
<b>FunctionalArea:</b>	
<b>Mandate:</b>	No
<b>Mission Critical:</b>	Yes
<b>Technology Trends:</b>	
<b>Description:</b>	
Web maintenance	

Report Title: Appendix A 14 - 16 Report

**Agency:** Virginia Racing Commission (VRC)

**Date:** 2/7/2015

**Agency Head Approval:**

No

There are no Category 1, 2, or 3 IT Projects and no Budget Category: Major IT Projects for this agency.

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There are no Category 4 IT Projects for this agency.

Report Title: Appendix A 14 - 16 Report

Agency: Virginia Racing Commission (VRC)

Agency Head Approval:

Date: 2/7/2015

No

There are no major procurements for this agency.

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There are no non-major procurements for this agency.