

Agency IT Strategic Plan (Form) / **222 DPOR FY14-16 ITSP** (Item) / **Today**

(Data as of: Feb 4, 2015)

Form Report, printed by: Truman, Cheryl, **Feb 4, 2015**

IT SUMMARY

General Information		
Item Name:	222 DPOR FY14-16 ITSP	<i>Choose the CTP-prepared Agency ITSP item for the appropriate biennium</i>
Home Portfolio:	222 DPOR IT Strategic Plans	<i>Choose your Agency Portfolio for ITSP</i>
ITSP Biennium:		
Proponent Secretary:	192 Secretary of Commerce and Trade	
Proponent Agency:	222 Department of Professional & Occupational Regulation (DPOR)	
Submitted by:	Administrator, System	
Agency has BRTs or Investments:		
Has CETR been updated?		
Date Submitted:		
For additional CETR information, secure link address or CETR access request go to the following VITA website:		
http://www.vita.virginia.gov/oversight/default.aspx?id=349		

About the IT Summary

The purpose of the agency IT Strategic Plan is to establish an agency-wide vision and priorities for agency investments in IT and IT operations so that they promote the achievement of agency's mission and business outcomes. The IT Plan Summary describes how agency IT strategies, goals, and objectives align with the mission, vision, values, and daily operations identified in the Agency Strategic Plan. This IT Plan Summary identifies the implications outlined in the Agency Strategic Plan and integrates them into implementable objectives and directives.

Current Operational IT Investments

In this section, describe the high-level strategy the agency will use to manage existing operational IT investments over the next year to 6 years. This section should align with identified Business Requirements for Existing Technology (BReTs). At minimum, please address the following questions in your description of your agency's strategy for managing existing operational IT investments:

- *Are there existing IT investments that will require additional funding over the next year to 6 years, such as license renewals, re-competition of current IT contracts, or system enhancements required by the Agency Strategic Plan?*
- *If there are systems that will no longer support the agency's business needs, either through poor performance or excessive cost, how does IT leadership in the agency plan to address the issues?*
- *If the agency does not have the staff or funding to meet increasing demand for IT services, how will IT leadership fulfill the requests?*

DPOR recently completed the implementation of EAGLES, a major IT project. This application essentially provides a communication conduit and meeting place for licensees, citizens, and Department personnel. It automates and tracks application and license transactions that occur between these parties to speed up the processes, serve our citizens and operate our agency more efficiently. The other two applications that the agency uses to conduct its business is the Enforcement Tracking System (ETS) and the Image Retrieval Information System (IRIS). ETS processes professional and occupational complaint, investigation, adjudication, and compliance information as required by statute specific to the various boards regulated by DPOR. IRIS supports the agency indexing and making available all appropriate documents.

At this time, the agency anticipates that all Current Operational Investments will continue to meet business needs in the foreseeable future, and will not need enhancement or additional investments.

Factors Impacting the Current IT

In this section, the agency will describe the changes in their business environment that will require or mandate changes to the agency's current IT investments. These are requirements and mandates from external sources, such as other agencies or business partners, the agency's customer base, product and service providers, or new federal or state legislation or regulations. Each requirement or mandate from an external source must have a corresponding Business Requirement for New Technology (BRnT) or Business Requirement for Existing Technology (BReT) entered into the CTP. The agency must identify the business value of the change, any important deadlines that must be met, and the consequences if the deadlines are not met. In your discussion, be sure to note whether the proposed enhancements are funded or not.

If the agency's existing current IT investments will not need enhancement due to requirements or mandates from external sources in the foreseeable future, the agency should enter the following text rather than leave the Factors Impacting the Current IT section blank.

• *For each mandated change, summarize your agency's response from your Agency Strategic Plan, and is it the opinion of agency IT leadership that the IT portion of the response is adequately funded?*

• *Do the mandated changes effect IT in other Commonwealth agencies, or in other states? If so, how?*

At this time, the agency is not aware of any external factors, requirements, mandates that will require IT investments by agency in the foreseeable future.

Proposed IT Solutions

In this section, describe the high-level strategy the agency will use to initiate new IT investments over the next year to 6 years in support of the agency strategic objectives documented in your Agency Strategic Plan. The agency does not need to consider specific technologies at this time, however, the strategy should identify how the IT implementation will provide business value to the organization. This section should align with identified Business Requirements for New Technology (BRnTs). At minimum, please address the following questions in your description of your agency's strategy for initiating new IT investments:

• *What are the most important solutions, based on the priority assigned to the requirements by the business sponsors in your agency, and what is the approach to achieving these priority solutions?*

• *If any new IT initiatives will be started in the upcoming budget biennium, is it the opinion of agency IT leadership that it is adequately funded?*

• *Does the agency's current IT staff have the appropriate skill set needed to support future agency technologies? If not, what skill sets need to be acquired?*

• *If the agency will be engaged in multiple new IT initiatives, how will agency IT staff and agency subject matter experts be used across the initiatives?*

At this time, the agency does not have any Proposed IT Solutions or investments that will support agency strategic objectives, commonwealth, enterprise, or secretariat-level strategic priorities, agency performance measures, or societal indicators.

Report Title: Strategic Plan

Agency:

Department of Professional & Occupational Regulation (DPOR)

Date:

2/4/2015

Current IT Services

Category	Costs Year 1		Costs Year 2	
	GF	NGF	GF	NGF
Projected Service Fees	\$0	\$1,676,785	\$0	\$1,718,705
VITA Infrastructure Changes	\$0	\$0	\$0	\$0
Estimated VITA Infrastructure	\$0	\$1,676,785	\$0	\$1,718,705
Specialized Infrastructure	\$0	\$0	\$0	\$0
Agency IT Staff	\$0	\$794,625	\$0	\$794,625
Non-agency IT Staff	\$0	\$0	\$0	\$0
Cloud Computing Service	\$0	\$0	\$0	\$0
Other Application Costs	\$0	\$0	\$0	\$0
Total	\$0	\$2,471,410	\$0	\$2,513,330

Proposed IT Investments

Category	Costs Year 1		Costs Year 2	
	GF	NGF	GF	NGF
Major IT Projects	\$0	\$0	\$0	\$0
Non-Major IT Projects	\$0	\$0	\$0	\$0
Agency-Level IT Projects	\$0	\$0	\$0	\$0
Major Stand Alone IT Procurements	\$0	\$0	\$0	\$0
Non-Major Stand Alone IT Procurements	\$0	\$0	\$0	\$0
Agency-Level Stand Alone IT Procurements	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0

Projected Total IT Budget

Category	Costs Year 1		Costs Year 2		Total Costs
	GF	NGF	GF	NGF	
Current IT Services	\$0	\$2,471,410	\$0	\$2,513,330	\$4,984,740
Proposed IT Investments	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$2,471,410	\$0	\$2,513,330	\$4,984,740

Report Title: Business Requirements For Technology

Agency: Department of Professional & Occupational
Regulation (DPOR)

Date:2/4/2015

BRet DPOR 2014 MS Server 2000 ORI	
BRT Type:	
Date Submitted:	11/5/2014
FunctionalArea:	
Mandate:	No

Mission Critical:	No
Technology Trends:	
Description:	
Vendor support of MS Server 200 ended on 7/13/2010. The application running on this server will be moved to a Red Hat L server running Linux version 6.1	

BReT DPOR 2014 MS Server 2003 ORI	
BRT Type:	
Date Submitted:	
FunctionalArea:	
Mandate:	No
Mission Critical:	No
Technology Trends:	
Description:	
Vendor support of MS Server 2003 operating system will end 7/14/2015. The three servers running this OS will be upgraded to MS Server 2012. Work request 4290 has been initiated.	

BReT DPOR 2014 SQL Server 2000 ORI	
BRT Type:	
Date Submitted:	
FunctionalArea:	
Mandate:	No
Mission Critical:	No
Technology Trends:	
Description:	
Vendor support for MS SQL Server 2000 database ended 4/9/2013. The application using this technology will be moved to an Oracle 11g database.	

Report Title: Appendix A 14 - 16 Report

Agency: Department of Professional & Occupational
Regulation (DPOR)

Date: 2/4/2015

Agency Head Approval:

No

There are no Category 1, 2, or 3 IT Projects and no Budget Category: Major IT Projects for this agency.

There are no Category 4 IT Projects for this agency.

Report Title: Appendix A 14 - 16 Report

Agency: Department of Professional & Occupational
Regulation (DPOR)

Date: 2/4/2015

Agency Head Approval:

No

There are no major procurements for this agency.

There are no non-major procurements for this agency.