

March 5, 2007

Mr. Lem Stewart  
CIO of the Commonwealth  
Virginia Information Technologies Agency  
110 S. Seventh Street  
Richmond, Va. 23219

Dear Mr. Stewart:

I hereby certify that my agency does not presently have any proposed IT investments for the upcoming 2008-2010 budget biennium and I hereby delegate my plan certification authority within the Commonwealth agency IT strategic planning system (ProSight) to the Project Management Division (PMD) of VITA. I further understand that, should my agency IT investment status change, I will immediately contact my agency's designated VITA Customer Account Manager to initiate an appropriate agency IT strategic planning update.

Sincerely,

Kim McGaughey, Executive Director  
Office of Comprehensive Services  
Agency 200

cc: Mike Sandridge, Manager - Project Office